



## SOUTH AFRICAN REFRIGERATION & AIR CONDITIONING CONTRACTORS' ASSOCIATION

Reception/Membership: [saracca@icon.co.za](mailto:saracca@icon.co.za) | Registrations: [suzette@saracca.co.za](mailto:suzette@saracca.co.za) | Accounts: [cathy@saracca.co.za](mailto:cathy@saracca.co.za)  
Contact: 011 622 3890 | 011 622 3891 • VAT Number 45 00 11 67 61 • Website: [www.saracca.co.za](http://www.saracca.co.za)

### New Application for Registration as an Authorised Gas Practitioner

I hereby apply for registration as a Refrigerant gas installer for Air Conditioning and Refrigeration in terms of the Occupational Health and Safety Act (No. 85 of 1993) – Sections 43 and 44 and Regulation R734 of 15 July 2009 – “Pressure Equipment Regulations (PER)”

Registrations are only valid within the borders of the Republic of South Africa

Registrations are only valid for a period of 3 years, after which a refresher course must be attended, and renewal of registration is completed.

In the interest of speedy processing of application, it is imperative that you complete **all required** fields and fully comply with the SARACCA Scope and Competency Policy Guide (as amended) for being an Authorised Refrigeration Gas Practitioner.

#### **Supporting Documents for your application**

- Certified ID | Passport with Valid Work Permit
- Trade Certificate and/or Industry Related Qualifications
- **Safe Handling of Refrigerants and/or Ammonia Certificate not older than 6 Months**
- Signed Code of Good Practice (Page 5)
- Colour Photo of Practitioner (taken with smartphone or scanned in colour)
- Company Letterhead confirming VAT/Invoicing Details

**Only electronic copies of applications will be accepted in PDF format.**

**Application must be submitted within 6 MONTHS of completion of the Safe Handling Course**

#### **Bank account details:**

First National Bank;  
Branch : 252155 – Bedford Gardens  
Account : 59630030903 (current account)

- **Payment to be made once SARACCA Reference Number is confirmed**
- Proof of payment to be emailed to [suzette@saracca.co.za](mailto:suzette@saracca.co.za) or [cathy@saracca.co.za](mailto:cathy@saracca.co.za)

**If paid by a VAT Registered Company, a FULL company letter head confirming the VAT /Invoicing details is required before the application will be processed.**

**Registration Fee - R2530,00 VAT INCLUDED**

Fee and Application form valid until February 2024

## Practitioner Personal Details

<b>Training Manual Number</b>		<b>Date of Certificate</b>	
<b>Training Centre:</b>			

Full Name																
Surname																
ID Number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>															
Contact Number																
Email address																
Current Position at Company																
<b>Details to be double checked to ensure you receive an OTP for the SAQCC Gas App Registration</b>																

## Current Employer Details

Company Name																
Company Address																
Accounts Contact name																
Accounts Contact Number																
Accounts Email																
Company VAT for Invoicing and Accounting Purposes	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>															

## Previous Employer

Company				
Dates Employed	From		To	
Position Held				
Contact Person for Reference				

**If paid by a VAT Registered Company, a FULL company letter head confirming the VAT /Invoicing details is required before the application will be processed.**

## EDUCATION

Secondary		Tertiary	
Highest Grade Passed		Qualification Obtained	
School		Institution / College	
Date completed		Date completed	

Trade Qualification - Red Seal			
Trade / Learnership field			
Institution			
Period	From		To
Employer during apprenticeship / learnership			

Other Qualifications		

### AIR CONDITIONING & REFRIGERATION EXPERIENCE

**Describe your duties responsibilities specific to air conditioning / refrigeration installation, maintenance, and repair with reference to the type of refrigerant used**

Employer:						From			To		
Experience and systems worked on:											
Refrigerant/s Used	R22	R134a	R404	R407	R410a	R507	R1234ze	R1234yf	R32		
	R290	R600a	R744	R717	Other:						

Employer:						From			To		
Experience and systems worked on:											
Refrigerant/s Used	R22	R134a	R404	R407	R410a	R507	R1234ze	R1234yf	R32		
	R290	R600a	R744	R717	Other:						

Employer:						From			To		
Experience and systems worked on:											
Refrigerant/s Used	R22	R134a	R404	R407	R410a	R507	R1234ze	R1234yf	R32		
	R290	R600a	R744	R717	Other:						

**Registration Categories**

A	1	The card holder is aware of safety requirements and is authorised to operate a refrigeration plant
	2	The card holder is authorised to install and maintain domestic (R290 & R600a) and light commercial
	3	The card holder is authorised to install of refrigeration piping, components, and equipment
	4	The card holder is authorised to install and maintain air conditioning units up to 18kW cooling capacity
	5	The card holder is an authorised air conditioning & refrigeration Apprentice/Learner
B	6	The card holder is an authorised as a refrigeration Artisan using Synthetic Freon gases and Hydrocarbon
	7	The card holder is authorised as a specialist Carbon Dioxide (R744) refrigeration practitioner
	8	The card holder is authorised as an specialist Ammonia (R717) refrigeration practitioner
	9	The card holder is authorised as a specialist motor vehicle air conditioning practitioner
	10	The card holder is authorised as a specialist refrigerated transport practitioner
	11	The card holder is authorised as a specialist marine refrigeration practitioner on all types of refrigerants
C	12	The card holder is an authorised Inspector of refrigeration installations
	13	The card holder is an authorised Inspector of refrigeration associated with air conditioning installations
	14	The card holder is an authorised Designer of refrigeration and air conditioning installations

**SAQCC Gas has been officially appointed and mandated by the Department of Employment and Labour to register gas practitioners within the various gas industries in South Africa, as represented by the 4 member associations in respect of which SARACCA is one. Accordingly, your personal information will be disclosed to and processed by the SAQCC Gas, however such processing will be compliant with the Protection of Personal Information Act No 4 of 2013 and only to perform the functions of the SAQCC as mandated or as otherwise allowed by law.**

I, Name: \_\_\_\_\_ Surname: \_\_\_\_\_ being the Line Manager/Supervisor/Mentor (Cross out which is not applicable) hereby confirm that the above registration categories are in line with the applicant’s job level and as such are recommended for registration.

Signed Manager/Supervisor/Mentor

Date

I confirm that the information provided by me in my application is correct, valid and that all certificated and documentation is attached.

I shall sign and abide by the SAQCC gas Code of practice attached.

Signed by APPLICANT

Date



**CODE OF GOOD PRACTICE FOR GAS PRACTITIONERS**

I, ..... ID Number .....

the undersigned, as a registered Gas Practitioner, shall:

1. Undertake only those assignments/installations which fall within the authorised level of registration and scope of work for which I am competent by virtue of training, experience and certification.
2. Prior to undertaking any maintenance, repairs, alterations and/or additions to existing equipment and/or pipelines installed on customer premises, I must first establish the ownership of the equipment and/or pipelines. This is necessary to ensure that the owner of the equipment and/or pipelines carries out the necessary work or employs a third party registered gas practitioner to carry out the work on their behalf.
3. Indicate to my employer, supervisor, or mentor any adverse consequence that may result from an alteration to the designed installation by a non-technical authority or client.
4. Be objective, thorough, and factual in any written report, statement or testimony of the work performed and include all relevant or pertinent information in such documents.
5. Sign only for work I have personally carried out or work supervised for which I have personal knowledge through direct technical control or supervision.
6. Have proper regard for the safety, health and environment concerning the user, the public and the fellow employees.
7. Protect to the fullest extent possible, constant with the well being of the gas industry and public, any information given in confidence to me by my employer, supervisor, colleague, client or this gas association.
8. Strive to maintain proficiency by updating my personal technical knowledge and skills as required to efficiently and effectively apply the desired application skills within the respective gas industry.
9. Maintain the highest degree of personal integrity, credibility, and business ethics at all times.
10. Report any unsafe practices, sub-standard work, persons working out of scope and non-registered persons to the SAQCC Gas.
11. Inform the SAQCC Gas immediately of any change in personal or business contact information.
12. Take cognisance of the SAQCC Gas Disciplinary Code of Conduct and Disciplinary Procedure.
13. Comply with the SAQCC Gas Anti-Trust Policy and Meeting Rules.
14. Comply to the Occupation Health & Safety Act (No 85 of 1993), regulations and all required health and safety standards and SABS Codes of Practice.

..... DATE .....

**PRACTITIONER**

**FOR OFFICE USE ONLY – DO NOT COMPLETE THIS BLOCK**

SAQCC Reg No: .....
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